Your Name

Your Address

Your City & Zip Code

Today’s Date, 2017

Dear Vendor/Sponsor

In recognition of your outstanding work for the Parks and Recreation profession I would like to nominate your agency/business for consideration of the 2018 URPA **Vendor/Sponsor of the Year**. Your 250 word or less statement of why you think this vendor/sponsor should receive the award.

Nominations require detail and a thorough understanding of each applicant so that the Past President’s Award Selection committee can select a winner for each category. Please help me complete your nomination by providing the information requested below:

1. Please provide a complete description of your company.
2. Please share how you have consistently shown a strong commitment and support to the URPA.
3. Please provide information on how you have contributed to URPA and/or one of its events or activities associated with the Association.
4. Please provide examples of contributed donations, services, land, equipment, etc. to the URPA or has enhanced the quality of life within the community, county or state.
5. Please **attach a photo** include in the awards banquet program.

All awards will be presented during the Annual Utah Recreation and Parks Association Conference at the awards banquet at the Utah Valley Convention Center in Provo Utah, on March 14th 2018. I encourage you to attend our state conference. Your name, photo and nomination will be in the awards banquet program.

Thank you for your input on this nomination and for all the work you do to make your parks and recreation organization stand out above the rest.

Sincerely,

Your name

Your title